

How to Authorize Quicken and Quickbooks for True Blue Online®

Follow the conversion instructions found on capfed.com, here: <https://www.capfed.com/About-Us/Digital-Transformation/True-Blue-Online-Information/Quicken>

Select the Conversion Instructions below that best fit your product- Quicken, Quickbooks or Mint

Attention QuickBooks, Quicken and Mint Users

The online banking upgrade will require that you make changes to your Quickbooks or Quicken software, so please take the following steps to ensure a smooth transition. Conversion instructions are available below. The conversion instructions reference two Action Dates. Please use the dates provided below:

1st Action Date: **August 4, 2023**

A data file backup and a final transaction download should be completed by this date. Please make sure to complete the final download by this date since transaction history might not be available after the upgrade.

2nd Action Date: **August 7, 2023**

This is the action date for the remaining steps on the conversion instructions. You will complete the deactivation/reactivation of your online banking connection to ensure that you get your current Quicken or QuickBooks accounts set up with the new connection.

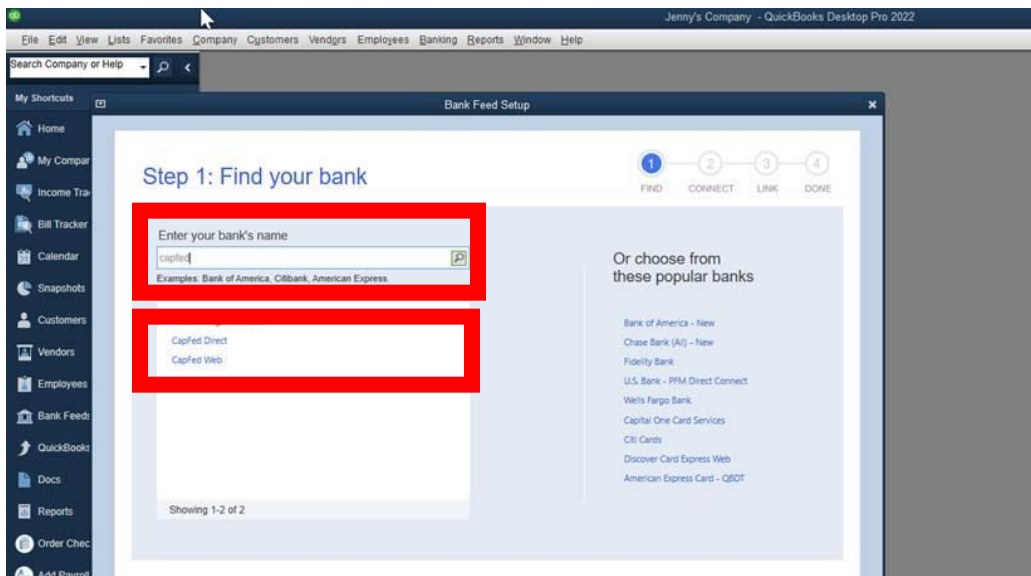
Conversion Instructions

Quicken - click [HERE](#)
QuickBooks Desktop - click [HERE](#)
QuickBooks Online - click [HERE](#)
Mint - click [HERE](#)

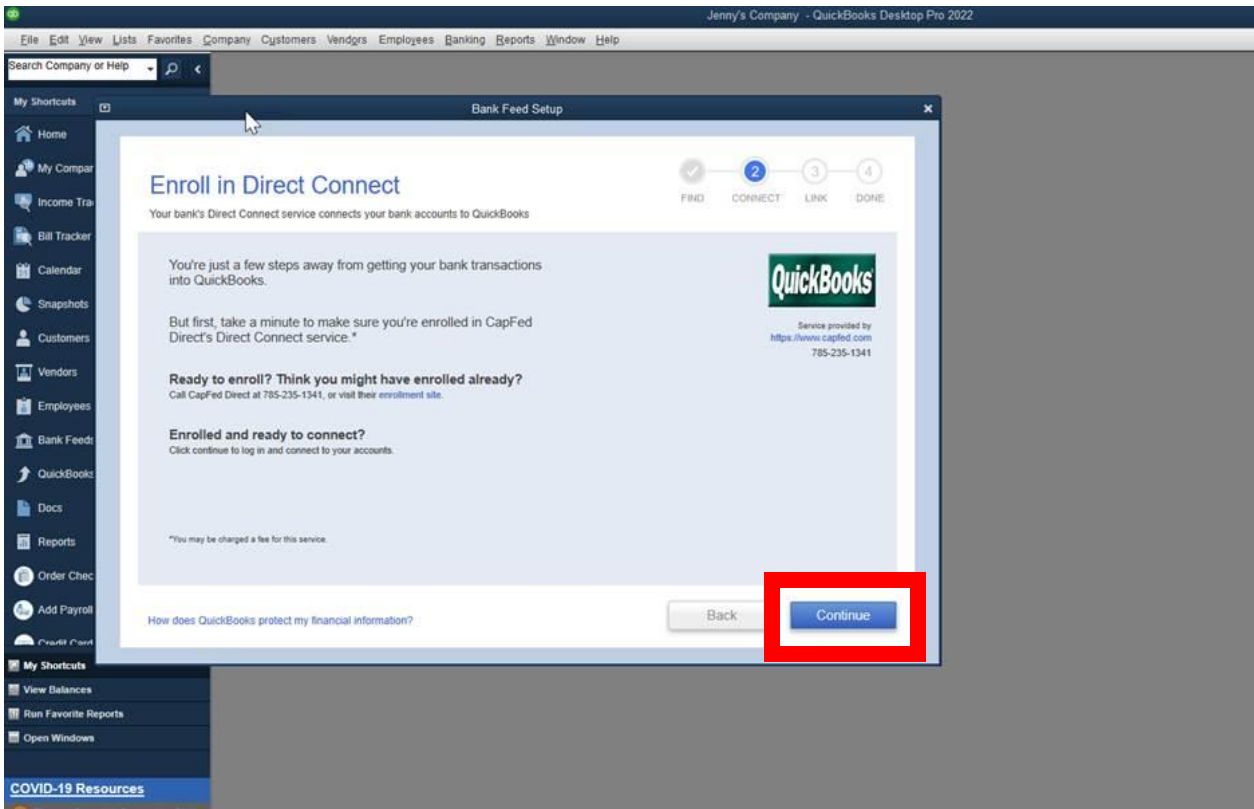
Mint aggregation services may be interrupted for up to 3-5 business days. Users are encouraged to download a QFX/QBO file during the outage. The following devices may not work during the outage:

- Quicken Win/Mac Express Web Connect
- QuickBooks Online Express Web Connect

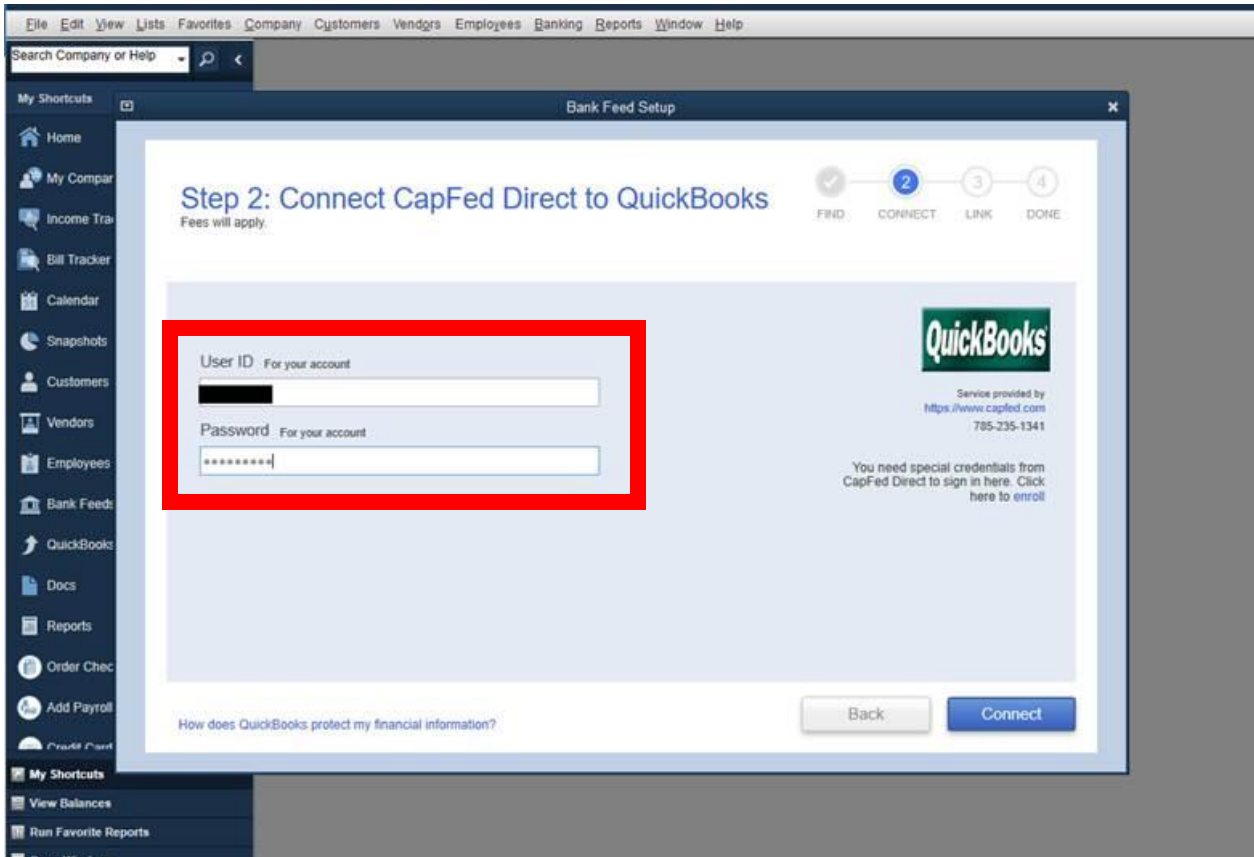
Next: Log on to QuickBooks, Type “capfed” into the Bank Name, click on your desired connection type.



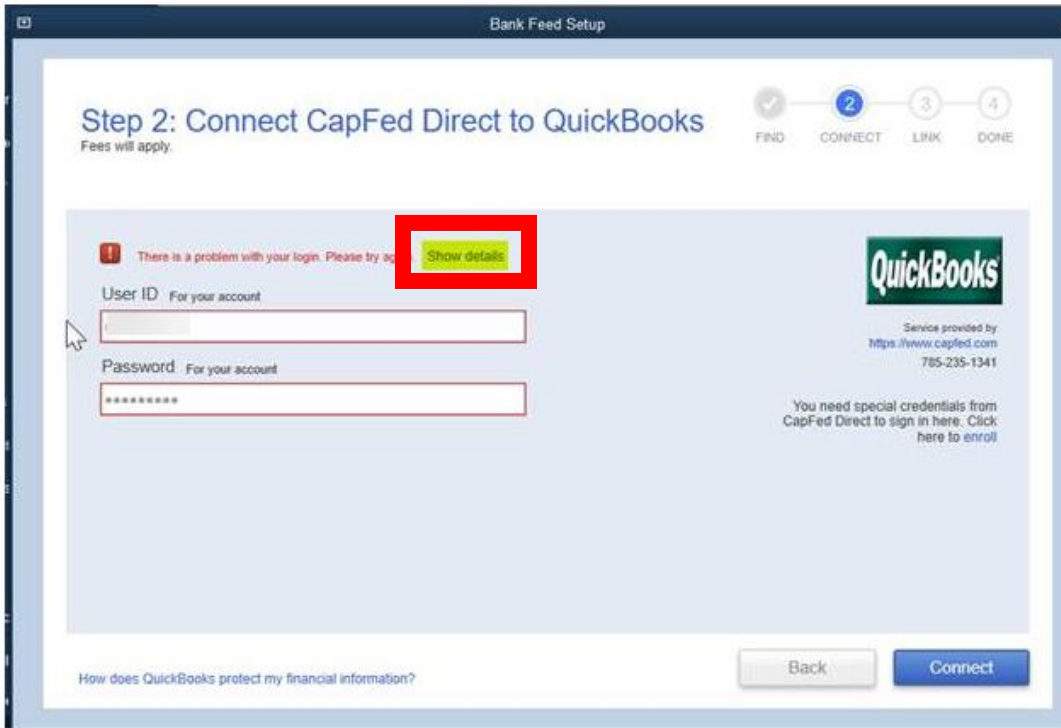
Next: Click "Continue".



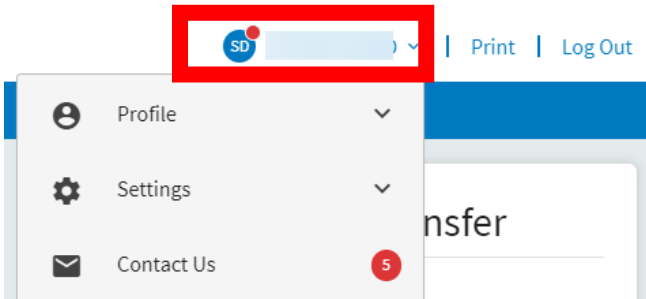
Next: Enter your User ID and password for True Blue Online® banking.



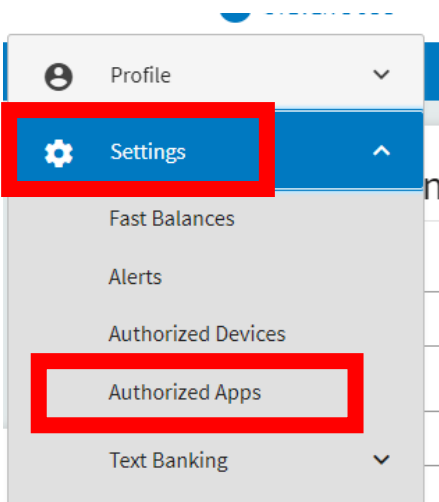
Next: Select "Show Details". Follow information on screen.



From Here: Log in to True Blue Online®, select your name.



Next: Select "Settings" and select "Authorized Apps".



Your login from Quicken or Quickbooks will now appear. You will select "Authorize" to approve this access.

The screenshot shows a banking interface with a blue header containing navigation links: Accounts, Payments, Transfers, Deposits, My Finances, and Documents. Below the header is a banner with a woman using a laptop and the text "Welcome to Your New Online Banking Experience." The main content area is divided into two sections. The first section, "Authorized Apps", contains a table with the following data:

Nickname ↑	Authorized ↓	Last Accessed ↓	
Quicken Windows 2020	08/10/2023 3:08 PM	08/10/2023 3:08 PM	

The second section, "Apps Awaiting Authorization", is highlighted with a red border and contains a table with the following data:

Nickname ↑	Last Accessed ↓	
<input type="checkbox"/> Intuit Quicken/Quickbooks	08/14/2023 12:24 PM	

Below the table in the "Apps Awaiting Authorization" section is a button labeled "AUTHORIZE".

Next: Your Quicken/Quickbooks connection will now appear in the Authorized Apps.

The screenshot shows the same banking interface as before, but with a notification box at the top that reads "The app 'Intuit Quicken/Quickbooks' has been authorized." The "Authorized Apps" section is now highlighted with a red border and contains a table with the following data:

Nickname ↑	Authorized ↓	Last Accessed ↓	
Intuit Quicken/Quickbooks	08/14/2023 12:26 PM	08/14/2023 12:24 PM	
Quicken Windows 2020	08/10/2023 3:08 PM	08/10/2023 3:08 PM	

Final step: Return to Quicken/Quickbooks and complete your login.