



CUSTOMER APPLICATION CHECKLIST
(Consumer Loan)

Please submit the items indicated below.

All Loans:

- ___ Complete the *Consumer Loan Application* in its entirety.
- ___ **Full Time Hourly/Salary Income:** Copies of at least 30 days of recent pay stubs for each applicant and previous **two** year's W-2's
- ___ **Part Time Hourly/Salary Income:** Copies of at least 30 days of recent pay stubs for each applicant and previous **two** year's W-2's
- ___ **Retirement/Social Security Income:** Benefit award letter, two years 1099's and most recent quarterly retirement statement with all attached pages
- ___ **Self-Employment/Rental Income:**
 - ___ Two years personal tax returns with all attached schedules
 - ___ Two years business tax returns with all attached schedules and K1's (if applicable)
 - ___ Signed year-to-date profit and loss statement for most recent month end
 - ___ Most recent three months business account(s) statements
 - ___ Current signed lease agreement for all rental properties

Additional Documentation for Vehicle Loans:

- ___ Name, address and loan number of existing lienholder (if that lienholder will be paid off with the proceeds of this loan)
- ___ Name, address and telephone number of insurance agent
- ___ Purchase contract (if vehicle is being purchased)
- ___ Existing title (if applying for a refinance)

Thank you for choosing Capitol Federal® for your loan! Our goal is to provide you with our very best service, along with products that assist in achieving your financial goals.

Please contact us at 1-888-8CAPFED with any questions you may have.